



ILLINOIS

George H. Ryan, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Michael S. Schwartz, Director

MEMORANDUM

TO: Telecommunications Coordinators

FROM: Frank Cavallaro, Manager *F.C.*
Bureau of Communications and Computer Services

DATE: October 17, 2001

SUBJECT: Delivery: State of Illinois Telephone Directories

Phillips Brothers Printers will begin immediate delivery of the new 2001-2002 State of Illinois Telephone Directories. In light of the recent tightened security in most state buildings and the additional scrutiny of incoming mail and packages, Central Management Services (CMS), Division of Telecommunications advises all Telecommunications Coordinators to anticipate these shipments. Please advise your mailroom, guard station, or receiving dock accordingly.